



**National
Oceanography Centre**
NATURAL ENVIRONMENT RESEARCH COUNCIL

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Southampton

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Records of the Office of Director

Dr Colin Summerhayes

Corporate Papers

1988 – 1995

General headings and files within them

IOS ADMINISTRATION (Files 1.1 to 180.1)
IOS ADMINISTRATION FINANCE (Files 200.1 to 205.1)
IOS STAFF ADMINISTRATION (Files 100.1 to 180.1)
IOS WORK PROGRAMME (Files 300.1 to 460.1)
NATURAL ENVIRONMENT RESEARCH COUNCIL (NERC) (Files 500.1 – 585.1)
REGIONAL (Files 682.1 – 768.1/2)
UK GOVERNMENT DEPARTMENTS, UNIVERSITIES, EDUCATIONAL, ORGANISATIONS. (Files 601.1 – 690.4)

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IOS ADMINISTRATION FINANCE

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NATURAL ENVIRONMENT RESEARCH COUNCIL (NERC)

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Section 2

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General headings are listed within the alphabet with the numbered files in brackets under this heading
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General headings and files within them

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IOS ADMINISTRATION FINANCE	(Files 200.1 to 205.1)
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Meetings, 7 th , 14 October 1987	1987	“	“	20
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Finance (File marked 2) IOSDL Monthly Reports	1992-1993	200.1	Finance	9
Finance (File marked 2) IOSDL Resource Working Group/ Subset Finances	1990-1992	200.1	Finance	9
Finance (File marked 3) IOSDL Finance Plan March 1992 In strict confidence	1992	200.1	Finance	9
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General	1989-1992	180.1	Training	8
General (2 folders)	1987-1992	300.!	Work Programme	10
General Arctic Ice Proposal IOSDL (GLORIA) Correspondence 1992	1992	555.1	Public Relations	27
General: Finances (file II) (File II marked “Finance File – old papers enclosed”)	1988-89	200.1	Finance	9
General: Finances	1987-88	200.1	Finance	9
General Marketing	1989-1993	380.1	Marketing	14
General (NERC)	1990-1994	500.1	Administration	15

General – Organisation name change of IOS: Poll of IOS Wormley Staff, (Sept 1988?) against change - list of signatures.	1988?	50.1	Management/Senior Staff Meetings	2
General – Senior Management Meetings	1988-1992	40.1	Management/Senior Staff Meetings	2
General - Staff Proposals	1988-1989	53.1	Proposals	2
General - Staff lists	1982-1987	110.1	Permanent Staff	7
General - Staff lists	1988-1993	110.1	Permanent Staff	7
Geological Society (London)	1986-1989	633.1	Societies	31
Geological Society (London)	1988-1989	633.1	Societies	31
Hambleton	1989-1993	2.2	Accommodation & Facilities	1
Hooke Institute SEE: Robert Hooke Institute				
IFREMER	1991-1992	615.9	Institutes	30
IFREMER – Visit to Scotland – Dunstaffnage Marine Laboratory, British Geological Survey Edinburgh (IMP)	1991	615.9	Institutes	30
India: Correspondence	1991-1993	148.3	Promotions/nominations	8
India Geological Survey – GLORIA Survey	1989	756.1	India	36
Insurance	1989-1990	755.2	India	36
International Hydrographic Bureau, Monaco (*AL. file 7.4)	1989	205.1	Finance (File marked 7)	9
International Maritime Institute	1984-1987	622.1	International Commissions	30
International Maritime Institute	1989-1990	585.1	Research Vessels Services	28
IOS ADMINISTRATION (Files 1.1 to 180.1)				
IOS ADMINISTRATION FINANCE (Files 200.1 to 205.1)				
IOS Deficit	1990-1993	200.1	Finance (File marked 1)	9
IOS Delegation to China: correspondence & Report	1985-1986	761.2	Far East	36
IOS Management Committee Open Days	1987	45.2	Management/Senior Staff Meetings	2
IOS Science Programme and Projects including Reports	Oct 1982	300.2	Work Programme	11
IOS Science Programme and Projects including Reports	Oct 1984	300.2	Work Programme	11
IOS Science Programme and Projects including Reports October 1985 (for 1986/87) File 1	Oct 1985	300.2	Work Programme	11
IOS Science Programme and Projects including Reports October 1985 (for 1986/87) File 2	Oct 1985	300.2	Work Programme	12
IOS Science Programme and Projects including Reports (for 1987/88) File 1	Oct 1987	300.2	Work Programme	12
IOS Science Programme and Projects including Reports (for 1987/88) File 2	Oct 1987	300.2	Work Programme	12
IOS STAFF ADMINISTRATION (Files 100.1 to 180.1)				
IOS WORK PROGRAMME (Files 300.1 to 460.1)				
(IOS Work Programme) General (Marine Physics)	1987-1989	310.10	Marine Physics	13
(IOS Work Programme) General (Biology)	1987-1989	320.10	Biology	13
(IOS Work Programme) General (Chemistry)	1987-1989	330.10	Chemistry	13
(IOS Work Programme) General (Engineering)	1987-1989	340.10	Engineering	13
(IOS Work Programme) General (Geology/Geophysics)	1987-1989	350.10	Geology/Geophysics	13
IOSDL Finance allocations ASR disclosures	1992	200.1	Finance (File marked 4)	9
IOSDL Finance Plan March 1992 In strict confidence	1992	200.1	Finance (File marked 3)	9
IOSDL Financial allocations- Management system	1992-1993	200.1	Finance (File marked 6)	9
IOSDL Financial systems	1992	200.1	Finance (File marked 5)	9
IOSDL Monthly Reports	1992-1993	200.1	Finance (File marked 2)	9
IOSDL/ NSS (NERC Ship Services) / RVS (Research Vessels Services) liaison	1988-1989	564.60	Research Vessels	28
IOSDL Resource Working Group/ Subset Finances	1990-1992	200.1	Finance (File marked 2)	9
IOSDL Spreadsheets	1991-1992	200.1	Finance (File marked 3)	9
JASON Project	1992-1993	60.3	Schools and University Links	3
Korea: Technology Exchange Agreements (Includes Sir A Laughton correspondence)	1982-1988	763.2	Far East	36
Local Witney	1988-1993	5.2	Committees	1
LRPs	1989-1994	300.6	Work Programme	10
MAFF see: Ministry of Agriculture, Fisheries and Food				
Marconi: correspondence	1989-1993	690.2	Industry	35

Marine Biological Association Council: Correspondence * (AL 2.5.6.1(II))	1986-1987	515.5	Committees & other Meetings	19
Marine Physics General (IOS Work Programme)	1987-1989	310.10	Marine Physics	13
Marine Science and Technology Board: Cruise applications (shiptime cruises and costs)	1989-1990	534.4	Marine Sciences	27
Marine Science and Technology Board: Cruise applications (shiptime cruises and costs) Geology and Geophysics, Chemistry, Oil Exploration	1986-1987	535.4	Marine Sciences	25
Marine Science and Technology Board: Cruise applications (shiptime cruises and costs) Physics, Biology, Sedimentation (Institute of Marine Environmental Research, NERC)	1986-1987	535.4	Marine Sciences	25
Marine Science and Technology Board: Cruise applications (shiptime cruises and costs) Marine Physics, Chemistry (IOS and Proudman Oceanographic Laboratory)	1987-1988	534.4	Marine Sciences	26
Marine Science and Technology Board: Cruise applications (shiptime cruises and costs) Biology, Geology and Geophysics	1987-1988	534.4	Marine Sciences	26
Marine Science and Technology Board: Cruise applications (shiptime cruises and costs) Geology and Geophysics, Chemistry	1987-1988	534.4	Marine Sciences	26
Marine Science and Technology Board: Cruise applications (shiptime cruises and costs) Physics, Biology, and (Proudman Oceanographic Laboratory)	1987-1988	534.4	Marine Sciences	26
Marine Science Committee: Correspondence	1988-1989	531.1	Marine Science Committee	23
Marine Science Committee		530.2.1	Marine Science Committee	
Meetings, 5 th , 4 February 1987	1987	"	"	22
Meetings, 6 th , 14-15 May 1987	1987	"	"	22
Meetings, 7 th , 8 October 1987	1987	"	"	22
Meetings, 8 th , 4 February 1988	1988	"	"	22
Meetings, 9 th (9 th File not present at time of this listing 2006)				
Meetings, 10 th , 5-6 October 1988	1988	"	"	22
Meetings, 10 th , 5-6 October 1988 (2 nd copy with annotations)	1988	"	"	23
Meetings, 11 th , 1-2 February 1989	1989	"	"	23
Meetings, 12 th , 10 May 1989	1989	"	"	23
Meetings, 12 th , 10 May 1989 (Director's Report)	1989	"	"	23
Meetings, 12 th , 10 May 1989 (Annual Report of BOFS Scientific Steering Group)	1989	"	"	23
Meetings, 13 th , 4 October 1989	1989	"	"	23
Marine Sciences Directorate: Correspondence, September 1986-December 1987 (*AL 2.1.8.3)	1986-1987	532.1	Marine Sciences Directorate	24
Marine Sciences Directorate: Correspondence,	1988-1989	532.1	Marine Sciences Directorate	24
Marine Sciences Directorate: Directors' Meetings Correspondence	1987-1988	533.1	Marine Sciences Directorate	25
Marine Sciences Directorate: Financial Planning Group, (*AL 2.1.8.3)	1987-1988	532.4	Marine Sciences Directorate	24
The Marine Society	1988	636.1	Societies	31
Ministry of Agriculture Fisheries and Food (MAFF): correspondence	1988-1993	640.6	UK Government Departments	32
Ministry of Defence-NERC liaison: correspondence	1990-1993	640.7.3	UK Government Departments	32
Ministry of Defence-NERC Liaison Committee: Meeting	1988	326.7.3	UK Government Departments	32
MOD see Ministry of Defence				
Moorings equipment losses during BOFSfield programme cruises: Correspondence	1989-1990	560.10	Research Vessels	27
National Science Foundation (includes Sir A.Laughton correspondence)	1967-1989	682.1	US Government Departments	34

NATURAL ENVIRONMENT RESEARCH COUNCIL (NERC) (Files 500.1 – 585.1)

NEREIS Proposal for a novel European research ship	1990	560.12	Research Vessels	27
NERC Correspondence	1990-1994	500.2	Administration	15
NERC Council Annual residential Meeting, 20-22 September 1989		502.2	NERC Council	16
NERC Council Meetings Minutes: 169 th , 22 January 1987		502.2	"	16
NERC Council Meetings Minutes: 170 th , 19 March 1987		502.2	"	16
NERC Council Meetings Minutes: 171 st , 21 May 1987		502.2	"	16
NERC Council Meetings Minutes: 172 nd , 9 July, 1987		502.2	"	16
NERC Council Meetings Minutes: 173 rd , 25 September 1987		502.2	"	16
NERC Council Meetings Minutes: 174 th , 26 November 1987		502.2	"	16
NERC Council Meetings Minutes: 175 th , 21 January 1988		502.2	"	16
16				
NERC Council Meetings Minutes: 176 th , 17 March 1988		502.2	NERC Council	16
NERC Council Meetings Minutes: 177 th , 1 July 1988		502.2	"	16
NERC Council Meetings Minutes: 178 th , 23 September 1988		502.2	"	16
NERC Council Meetings Minutes: 179 th & 180 th		502.2	"	16
(179-180 th Files not present at time of listing 2006)				
NERC Council Meetings Minutes: 181 st , 16 March 1989		502.2	"	16
NERC Council Meetings Minutes: 182 nd , 18 th May 1989		502.2	"	16
NERC Council Meetings Minutes: 183 rd , 6 th July 1989		502.2	"	16
NERC Council Meetings Minutes: 184 th , 22 September 1989		502.2	"	16
NERC Council Meetings Minutes: 185 th , 16 November 1989		502.2	"	16
NERC Council Meetings (Informal) Minutes: 21 September 1989		502.2	"	16
NERC 'informal' annual residential Meetings of Council				
and Directors	1986-1988	501.2	NERC Council	15
NERC Marine Services & Facilities Committee		505.2	NERC Committees & other Meetings	17
" Meeting: 2 nd , 5 February 1987			"	17
" Meeting: 3 rd , 24 October 1987			"	17
" Meeting: 4 th , 18 February 1988			"	17
" Meeting, 5 th , 7 October 1988			"	17
" Meeting, 6 th , 27 January 1989			"	17
NERC Marine Services & Facilities Committee				
Correspondence	1988-1989	505.2		17
NERC MSFC European Community Large Facilities Programme) (NERC) Correspondence	1987-1989	505.2		17
(NERC)Palaeoceanography of the Late Quaternary – Special Topic	1991-1992	505.14	Committees & other Meetings	18
NERC Research Marketing Group	1988-1989	568.1-2	Research Vessels Services	28
NERC Ship Services - General	1985-1989	570.1	Research Vessels Services	28
NERC Visiting Groups to IOS, 5 Volumes	1983	75.5	Visits	4
(Sir A. Laughton files held by Dr Summerhayes)				
V.1. General information				4
V.2. Marine Physics, Marine Chemistry & Earth Tides				4
V.3 Marine Biology.				4
V.4 Marine Geology and Geophysics.				4
V.5 Sedimentation and Surface Waves				4
NERC Visiting Group to IOS (Marine Biology)	1986	75.5	Visits	4
NERC Visiting groups to IOS (6 folders)	1989-1995	75.5	Visits	5
NERC Working Group on Geographic Information	Oct 1987-18 Aug 1988	505.8	Committees & other Meetings	18
NERC Working Group for a Learned Marine Society	1988-1989	505.8	Committees & other Meetings	18
NERC Working Group, RVS and IOS: Engineering and Ship Services (Ackers Committee)	1981-1989	506.11	Committees & other Meetings	19
Correspondence * (AL 2.7.II)				
NOAA (National Oceanic and Atmospheric Administration) (Includes Sir A Laughton correspondence)	1973-1990	681.20	US Government Departments	34
Papers relating to arrangement for staff restructuring, retirement etc. (Confidential) (2 files) (From HS Roe deposited with Dr Summerhayes papers)	1988-1992/3	109.1	Restructuring	6
Parliament Correspondence 1991-1993	1991-1993	555.2	Public Relations	27

Parliament who's who 1990-1995	1990-1995	555.6	Public Relations	27
Redundancy/restructuring (Confidential)	1988/89,1993	5.2	Committees	1
Relocation (IOS to Southampton)	1987-1991	2.3	Accommodation & Facilities	1
Rennell Centre	1990-1995	365.3	Southampton	14
Research Vessels Strategy Committee	1986-1988	562.2	Research Vessels	28
Research Vessels cruises/ Research Vessels Services	1988-1989	564.6	Research Vessels	28
Restructuring –IOSDL (Confidential)	1988-1993	109.1	Restructuring	6
Retirement/ redundancies (Confidential)	1988-1989	110.5	Permanent Staff	7
Robert Hooke Institute: closure of Robert Hooke Institute and renewal of NERC Contract – move to Southampton (including personnel issues): correspondence	1989-1993	650.8.1	Universities (UK)	33
Robert Hooke Institute: Correspondence	1988-1991	650.8.1	Universities (UK)	33
Robert Hooke Institute, Steering Committee	1990-1992	650.8.1	Universities (UK)	33
Royal Navy/GLORIA Arctic Ocean Expedition Drift Proposal.		780.1	Arctic	37
Q.Huggett & P.Wadhams: Royal Navy/GLORIA Arctic Ocean Expedition Draft Proposal, Institute of Oceanographic Sciences, Deacon Laboratory/ Scott Polar Research Institute, 11 February 1992. Plus 5 folders:	1992			
1) Proposal				
2) Arctic Background				
3) Photographs – Arctic/ historical/ side-scan samples/ ocean floor mapping/ submarine on surface in ice.				
4) Correspondence 1992-1993	1992-1993			37
5) Correspondence 1991-1993	1991-1993			37
The Royal Society Mullard Award (contains Sir A. Laughton correspondence)	1985-1988	634.2	Societies	31
RRS "Discovery" Conversion Working Group: RRS "Discovery" conversion	1989-1993	560.6	Research Vessels	27
RRS "Discovery" Conversion: Project Management Group	1988-1990	560.6	Research Vessels	38
Russia/ USSR: correspondence (Summerhayes 1988-1989) (includes Henry Charnock & Sir A Laughton correspondence 1963-1987)	1963-1989	721.1	Russia /USSR	36
Science and Engineering Research Council (SERC)				
Copy letter, copy of Department of Education Letter and Report to SERC Chairman, response to Government Document 'Next Step' – Memorandum from Dr Summerhayes to IOS Group Heads/Project Leaders	1988	601.1	Science & Engineering Research Council (SERC)	29
Scott Polar Research Institute (includes Sir A. Laughton correspondence)	1985-1990	652.40	Universities (UK)	34
Service contracts	1987-1989	460.1	Instruments	14
Society for Underwater Technology (SUT)	1986-1989	635.1	Societies	31
Southampton move (5 folders)	1991-1994	365.1	Southampton	14
Southampton University (includes Sir A Laughton correspondence)	1957-1989	657.1	Universities (UK)	34
Southampton University/IOS Joint Advisory Board	1987-1994	650.10	Universities (UK)	33
Specific	1986-1989	160.2	Appraisals	8
Staff review panels	1992-1993	101.1	Staff Reviews	6
Stores	1989 -1995	2.4	Accommodation & Facilities	1
Structure and numbers	1990	110.6	Permanent Staff	7
Students (& Case students)	1987-1989	120.5	Temporary Staff	8
Surrey University: correspondence	1980-1988	650.11	Universities (UK)	33
(*AL file 4.14)				
UK GOVERNMENT DEPARTMENTS, UNIVERSITIES, EDUCATIONAL, ORGANISATIONS (Files 601.1 – 690.4) (Files 601.1 – 780.1)				
United States Geological Survey (USGS)	1989-1992	615.5	Institutes	30

US NOO (US Naval Oceanographic Office) (Includes Sir A Laughton correspondence)	1967-1987	683.1	US Government Departments	34
Vacancies, Job Applications, Interviews	1990-1994	110.2	Permanent Staff	7
Visiting groups to Scottish Marine Biological Association: 1989 Reports		515.7	Committees & other Meetings	19
Visiting research fellows	1989-1992	130.1	Research Fellows	8
WOCE & WOCE Project Office (IOS)	1987-1993	310.4	Physics	13

Section 3

Glossary of Abbreviations and Acronyms

BNCAR	British National Committee on Antarctic Research
BNCGG	British National Committee for Geodesy and Geophysics
BNCWCRP	British National Committee on World Climate Research Programmes
BNCOR	British National Committee for Ocean Research
BNSC	British National Space Centre
BOFS	Biogeochemical Ocean Flux Study (NERC)
BRIDGE	Bristol Research Initiative for the Dynamic Global Environment
CCMST	Coordinating Committee for Marine Science and Technology
CGMW	Commission for the Geological Map of the World
FRAM	Fine Resolution Arctic Model (NERC)
GLORIA	Geological Long-Range Inclined ASDIC
IOS	Institute of Oceanographic Sciences
IOSDL	Institute of Oceanographic Sciences, Deacon Laboratory
JASON	JASON Project name of a remotely operating vehicle
LRPs	Load Response Programs (NERC)
NERC	Natural Environment Research Council
NIO	National Institute of Oceanography
NOAA	National Oceanic and Atmospheric Administration
NSS	NERC Ship Services
RRS	Royal Research Ship
RVS	Research Vessels Services
SUT	Society for Underwater Technology
SERC	Science Education Research Council
USNOO	US Naval Oceanographic Office
WOCE	World Ocean Circulation Experiment